

**City of Atlanta and Fulton County Recreation Authority
101 Marietta Street NW, Suite 1070, Atlanta, Georgia 30303**

Executive and Finance Committee Meeting Summary

**January 27, 2020
8:30 a.m.**

1. Call to Order/Approval of Minutes from the December 9, 2019 Meeting – **Minutes were approved.**
2. Executive Director’s Report – **Mr. Stewart gave an overview of the agenda topics.**
3. Executive and Finance Committee
 - A. Review/Approval of Procurement Policy – **The Committee moved to approve the Procurement Policy**
 - B. Review of 2020 Budget – **Noted Changes will be made to the 2020 budget and presented to the Board.**
 - C. Review Hawks Admission Fee Fund 2018 and 2019 Transfers – **A meeting is scheduled with the City of Atlanta to discuss allocation of funds.**
4. Grounds, Facilities and Security Committee Report
 - A. Fanplex Update
 - 1) Approval of Fence Repair – J.B. Roofing and Construction – **Pending receipt of an updated quote, J.B. Roofing and Construction will complete the repair.**
 - B. State Farm Arena
 - 1) Approval of Moving Company – **The Committee approved hiring Flood Brothers Company to move The AFCRA’s office furnishings to State Farm Arena.**
 - 2) Atlanta Hawks Final Pay Application Update – **A meeting is scheduled later this week to review expenditures and make a final payment.**
 - 3) Approval of The Walters Consulting Group’s Service Agreement Renewal - **The committee approved renewal of The Walters Consulting Groups agreement not to exceed \$50,000.00**
 - C. AFCRA Owned Parking Lots - Approval of Satellite Lot Bollard Installation – **The Committee approved Reese Construction to install Bollards in the lot.**

D. Zoo Atlanta Update

- 1) Progress of Gateway Project and Invitation to Bid – **The project is complete and the Invitation to Bid is soon to be released.**
- 2) Cherokee Parking Deck – Approval of Tim Haahs and Associates Proposal – **Pending further conversations with City Representatives.**
- 3) Review of Parking Lot Security Enhancements – **Rolling gates to be installed at the deck.**
- 4) Discussion on Insuring the Parking Deck – **Discussion will take place with the City of Atlanta to determine who is responsible for insuring the deck.**

E. John A. White Park Update

- 1) Status of Technology Center – **Mr. Stewart will advise when the groundbreaking ceremony will occur.**
- 2) Status of Community Learning Center and Clubhouse Construction – **Negotiations of the term-sheet may take another four to five months.**
- 3) The First Tee of Metro Atlanta Request for Assistance – **Mr. Stewart presented a proposal for The First Tee of Metro Atlanta to extend the current lease for one-year with a one-year option. The \$250,000 operating shortfall funding will coincide with the terms of the lease extension. A new lease will be negotiated after the community learning center and clubhouse is operating.**

6. Community Recreation Special Project Committee Report

- A. Approval of Community Donation Requests - **More information is needed before proceeding with approval.**
- B. Approval of Board Donation Request – Velo City Atlanta – **The Committee recommends/approves a donation to Velo City/One Love in support of Team AFCRA.**
- C. Approval of the HBCU Golf and Tennis Championship – Mr. Stewart was approved to proceed with planning efforts and will present the findings to the Board.

7. Adjournment – **The meeting adjourned at 10:08 a.m.**